



# Scooters India Limited

(A Government of India Enterprise)

1<sup>st</sup> Floor of 3/481, Vikalp Khand Gomti Nagar Lucknow UP 226010, India

CIN: L25111UP1972GOI003599

Telephone No. 0522-3178490, E-mail: csscootersindia@gmail.com

Website: www.scootersindialimited.com

## POSTAL BALLOT FORM

(Please read the instructions carefully before completing this form)

Seq. No. ....

1.	Name(s) of Shareholder(s) (in block letters) (Including joint holders, if any)	
2	Registered address of the sole/first named Shareholder	
3	Registered Folio No. /DP. ID No. & Client ID No.* (*Applicable to investors holding shares in dematerialized form)	
4	Number of shares held	

I/We hereby exercise my/our vote in respect of the following special resolution to be passed through Postal Ballot for the business stated in the Notice dated May 31, 2023 of the Company by sending my/our assent or dissent to the said resolutions by placing the tick (√) mark at the appropriate boxes below:

Item No.	No. of Shares	Description	Please mark the tick (√) against assent or (X) dissent as the case may be in the box below.	
			I/We assent to the resolution	I/We dissent to the resolution
1		Special Resolution to voluntary delist equity shares of the company from BSE Limited (BSE) in accordance with the applicable provisions of Securities & Exchange Board of India (Delisting of Equity Shares) Regulations, 2021 and amendments thereof.		

Place:

Date:

(Signature of shareholder(s))

### Notes:

1. Last date for receipt of postal ballot form by Scrutinizer is **Wednesday, July 05, 2023 up to 5.00 P.M. (IST)**. Please read the instructions printed overleaf carefully before completing this form. Please refer notice date May 31, 2023, for the Special Resolution, explanatory statement, notes, instructions, e-voting instruction and electronic voting particulars.

P.T.O.

## INSTRUCTIONS

1. The Resolution(s), if assented by requisite majority, shall be considered as passed on Wednesday, July 05, 2023.
2. Pursuant to the provisions of Section 110 of the Companies Act, 2013 read with Rule 22 of the Companies (Management and Administration) Rules, 2014, assent or dissent of the Members in respect of the Resolutions contained in the Postal Ballot Notice is being sought through Postal Ballot process.
3. **The Company is pleased to provide remote e-voting facility (“e-voting”) as an alternate for all the Members of the Company to enable them to cast their votes electronically instead of through physical Postal Ballot. Member(s) can opt only one mode for voting i.e. either by Physical Ballot or remote e-voting. In case you are opting for e-voting, then do not vote by physical ballot also and vice-versa. However, in case member(s) cast their vote both by Physical Ballot & e-voting, then voting done through e-Voting shall prevail and voting done by Postal Ballot shall be treated as invalid.**
4. A member desiring to exercise his vote by Postal Ballot may complete this postal Ballot Form and send it to the Scrutinizer in the attached self-addressed Business Reply Envelope **before the close of working hours (5.00 P.M.) of Wednesday, July 05, 2023**. The postage will be borne and paid by the Company. However, envelopes containing Postal Ballot Form(s), if sent by courier or registered/speed post at the expense of the Shareholder will also be accepted.
5. The self-addressed Business reply envelope is addressed to the Scrutinizer appointed by the Board of the Company.
6. The members are requested to exercise their voting rights by using the attached Postal Ballot Form only. No other form or photocopy of the form is permitted. A member may request for a duplicate Postal Ballot Form, if so required. However, the duly filled in duplicate Postal Ballot Form should reach the scrutinizer not later than the date specified in point (4) above.
7. The postal Ballot form must be completed and signed by the member as per the specimen signature registered with the company/ Depository participant.
8. Incomplete/Unsigned and incorrect postal Ballot form will be rejected. The Scrutinizer’s decision on the validity of the Postal Ballot shall be final and binding.
9. In case of joint holding, the Postal Ballot Form should be completed and signed (as per the specimen signature registered with the Company / Depository) by the first named Member and in the absence of such Member, by the next named joint-holder.
10. The consent must be accorded by recording the assent in the Column FOR and dissent in the column AGAINST by placing a tick mark (√) in the appropriate column.
11. The Member need not use all the votes or needs to cast all the votes in the same way.
12. Voting rights shall be reckoned on the paid up value of shares registered in the name of the shareholders on the **cut -off date which is Friday, May 26, 2023**.
13. There will be one Postal Ballot Form for every Folio/ Client ID, irrespective of the number of joint shareholders.
14. The right of voting by Postal Ballot shall not be exercised by proxy.
15. In case the shares are held by Body Corporate/ trust, the duly completed Postal Ballot form should be accompanied by a certified true copy of the Board Resolution/ authorization together with the attested specimen signature of the authorized signatories.
16. CS Amit Gupta (FCS - 5478, C.P. No. 4682, PR No. 2600/2022) of Amit Gupta & Associates, Company Secretaries, has been appointed as the Scrutinizer to scrutinize the Postal Ballots/voting through electronic means. Members are requested to notify immediately any change in their address and E – Mail ID to their respective Depository Participants (DPs) in respect of their electronic share accounts and to the Registrar and Share Transfer Agent of the Company at viren@skylinert.com.
17. Relevant documents referred to in the accompanying Notice are open for inspection by the members at the registered office and on the website of the Company from Tuesday, June 06, 2023 up to Wednesday, July 05, 2023 on all working days (except Saturday, Sundays & Public Holidays).
18. Members holding shares in demat form are requested to intimate all changes pertaining to their bank details, National Electronic Clearing Service [NECS], Electronic Clearing Services [ECS] mandates, nominations, power of attorneys, change in address, change of name, email address, contact numbers, etc. to their Depository Participant [DP]. Changes intimated to the DP will then be automatically reflected in the Company’s records which will help the Company and the Company’s Registrar and Transfer Agents to provide efficient and better services. Members holding shares in physical form are requested to intimate such changes to Skyline Financial Services Private Limited, Registrar and Transfer Agents of the Company.
19. Members who have not registered their e-mail addresses so far are requested to register their e-mail address for receiving all communications including Annual Report, Circulars, etc. from the Company electronically.
20. A postal ballot form shall be considered invalid if-
  - a. A form other than one issued by the company has been used;
  - b. It has not been signed by or on behalf of the Member;
  - c. Signature on the postal ballot form doesn’t match the specimen signatures with the company
  - d. It is not possible to determine without any doubt the assent or dissent of the Member;
  - e. Neither assent nor dissent is mentioned;
  - f. Any competent authority has given directions in writing to the company to freeze the Voting Rights of the Member;
  - g. The envelope containing the postal ballot form is received after the last date prescribed;
  - h. The postal ballot form, signed in a representative capacity, is not accompanied by a certified copy of the relevant specific authority;
  - i. It is received from a Member who is in arrears of payment of calls;
  - j. It is defaced or mutilated in such a way that its identity as a genuine form cannot be established;
  - k. Member has made any amendment to the Resolution or imposed any condition while exercising his vote.