# **SKYBOX INDUSTRIES LIMITED**

## (Formerly known as Smart Capital Services Limited)

Regd. Office: 325, III<sup>rd</sup> Floor, Aggarwal Plaza, Sector-14, Rohini, New Delhi-110085

Tel: 011-45689444, Email ID: smartcap.delhi@gmail.com

Website: www.smartcapitalservices.in, CIN: L74899DL1994PLC059877

# NOTICE

Notice is hereby given that the 26<sup>th</sup> Annual General Meeting of the members of **Skybox Industries Limited** will be held on Monday, September 20, 2021, at 01:00 P.M. at 325, III<sup>rd</sup> Floor, Aggarwal Plaza, Sector-14, Rohini, New Delhi-110085 to transact the following business(s):

#### **ORDINARY BUSINESS**

1: Adoption of Audited Financial Statements, etc for financial year 2020-21.

To receive, consider and adopt the Audited standalone Financial Statements of the Company for the Financial Year ended March 31, 2021 including the Balance Sheet as on March 31, 2021, the Statement of Profit & Loss and Cash Flow Statement for the financial year ended on that date and the Reports of the Board of Directors and Auditors thereon.

2:Re-appointment of Mr. Rohit Mittal (DIN:02527072) as a director liable to retire by rotation

To appoint a Director in place of Mr. Rohit Mittal (DIN: 02527072) who retires by rotation in terms of Section 152(6) of Companies Act, 2013 and, being eligible, offers herself for re-election.

3:To approve appointment of M/s V. N. Purohit & Co. Chartered Accountants( FRN: 304040E) as Statutory Auditors of the Company to fill the casual vacancy

To consider and if thought fit, to pass with or without modification(s), the following Resolution as an Ordinary Resolution:

"RESOLVED THAT pursuant to the provisions of Section 139, , 142 and any other applicable provisions, if any, of the Companies Act, 2013 read with the Companies (Audit and Auditors) Rules, 2014 (including any statutory modification(s) or re-enactment(s) thereof, for the time being in force) **M/s V. N. Purohit & Co.**, Chartered Accountant (FRN- 304040E) be and is hereby appointed as the Auditors of the Company to hold office for 5(five) years from the conclusion of this meeting until the conclusion of 31<sup>st</sup> AGM of the members of the Company, to fill the casual vacancy caused by the resignation of M/s SAARK and CO. (Formerly Known as Sushil lal & Associates) (FRN:021758N) on such remuneration as may be recommended by the Audit Committee in consultation with the Auditors and that such remuneration may be paid on progressive billing basis to be agreed upon between the Board of Directors and the Auditors."

#### **SPECIAL BUSINESS:**

Item No. 4: Re-appointment of Mr. Hitesh Rai Makhija (Din: 07509495) as an Independent Director.

To consider and if though fit, to pass with or without modification(s) the following resolution as a Special Resolution:

"RESOLVED THAT pursuant to the provisions of Sections 149, 152 and any other applicable provisions of the Companies Act, 2013 and the rules made there under read with Schedule IV to the Companies Act, 2013 (including any statutory modifications or re-enactment(s) thereof for the time being in force) and Regulation 17(1A) and other applicable provisions of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 and based on the recommendation of the Nomination and Remuneration Committee and approval of the Board of Directors, Mr. Hitesh Rai Makhija (DIN: 07509495), who was appointed as an Independent Director for a term of five (5) consecutive years by the Shareholders, being eligible and in respect of whom the Company has received a notice in writing from the Director under Section 160 of the Companies Act, 2013 proposing his candidature for the office of a Director, be and is hereby re-appointed as a Non-Executive Independent Director of the Company, not liable to retire by rotation and to hold office for a second term of Five (5) consecutive years i.e. from 20<sup>th</sup> September, 2021.

**RESOLVED FURTHER THAT** the Board of Directors of the Company be and is hereby authorized to do all acts, deeds, things and matters and to take all such steps as may be necessary, proper or expedient to give effect to this resolution."

#### 5 - APPROVAL FOR AVAILING LOAN(S) CONVERTIBLE INTO EQUITY SHARES:

To consider and if thought fit, to pass, with or without modifications, the following resolution(s) as a Special Resolution:

"RESOLVED THAT pursuant to Section 62(3) and other applicable provisions, if any, of the Companies Act, 2013 and subject to all such approvals, permissions or sanctions as may be necessary and subject to such condition(s) and modification(s) as may be prescribed or imposed, while granting such approvals, permissions or sanctions, which may be agreed by the Board of Directors of the Company (hereinafter referred to as "the Board", which expression shall be deemed to include any Committee duly constituted/ to be constituted by the Board to exercise its powers, including the powers conferred by this resolution), the consent of the Members of the Company be and is hereby accorded to the Board in respect of the financial assistance, including unsecured loans, to be availed from Financial Institutions/Banks/any Bodies Corporate/Directors (hereinafter collectively referred to as the "Lenders") from time to time aggregating to a sum not exceeding Rs. 100,00,00,000/- (Rupees One Hundred Crore Only) ("Facilities"), such that in the event of request by the Company for restructuring the facilities under the lending arrangements as may be executed between the Lenders and the Company or upon exercise of an option provided/agreed under the lending arrangements, Lenders, may be able to convert the outstanding facilities or part thereof, into equity shares in the Company upon such terms and conditions as may be deemed appropriate by the Board and at a price to be determined at the time of such conversion.

**RESOLVED FURTHER THAT** either up on the acceptance of the option provided by the Company to the Lenders to convert Facilities into equity shares of the Company or on receipt of notice from the Lenders exercising the option of conversion of Facilities into equity shares in terms of the lending arrangements, for the conversion of Facilities (or part thereof), the Board be and is hereby authorised to do all such acts, deeds and things as the Board may think necessary and shall allot and issue requisite number of fully paid-up equity shares in the Company to such Lenders.

**RESOLVED FURTHER THAT** the equity shares to be allotted and issued to such Lenders, either pursuant to the request forwarded by the Company for conversion of the existing Facilities (either in full or in part) or upon the right of conversion exercised by the Lenders, shall rank pari passu in all respects with the then existing equity shares in the Company and be listed on the stock exchange(s) where the existing shares of the Company are listed.

**RESOLVED FURTHER THAT** the Board be and is hereby authorised to do all such acts, deeds and things, execute all such documents, instruments and writings and give such directions as may be deemed necessary or expedient, to give effect to this resolution."

By the order of Board of Directors of Skybox Industries Limited (Formerly Known as Smart Capital Services Limited)

> Sd/-Amandeep Kaur Company Secretary

Date: 12.08.2021 Place: New Delhi

# NOTES

- 1. The Explanatory Statement pursuant to Section 102(1) of the Companies Act, 2013 relating to the Special Business, if any to be transacted at the meeting is annexed hereto.
- 2. A MEMBER ENTITLED TO ATTEND AND VOTE AT THE ANNUAL GENERAL MEETING (THE "MEETING") IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE ON A POLL INSTEAD OF HIMSELF/HERSELF AND A PROXY NEED NOT BE A MEMBER OF THE COMPANY. A blank form of proxy is enclosed herewith and if intended to be used, it should be deposited duly completed at the registered office of the company not less than forty eight hours before the scheduled time of the commencement of Annual General Meeting.
- 3. Members are requested to note that a person can act as a proxy on behalf of members not exceeding 50 and holding in the aggregate not more than 10% of the total share capital of the Company carrying voting rights. In case a proxy is proposed to be appointed by a member holding more than 10% of the total share capital of the Company carrying voting rights, then such proxy shall not act as a proxy for any other person or shareholder.
- 4. Corporate Members intending to send their authorized representatives to attend the Meeting are requested to send to the Company a certified copy of the relevant Board Resolution authorizing their representative to attend and vote on their behalf at the Meeting.
- 5. In case of joint holders attending the meeting, only such joint holder who is higher in the order of names will be entitled to vote.
- 6. Details under Regulation 26 (4) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 in respect of the Directors seeking appointment/ re- appointment at the Annual General Meeting, forms integral part of the Notice. The Director has furnished the requisite declarations for re-appointment to the Company.
- 7. Pursuant to section 91 of the Companies Act, 2013, the register of members and the share transfer books of the Company will remain closed from Tuesday, 14<sup>th</sup> September, 2021 to Monday, 20<sup>th</sup> September, 2021 (both days inclusive) for the purpose of Annual General Meeting.
- 8. The ISIN of the Equity Shares of Rs.10/- each is INE980S01017.
- 9. Sections 101 and 136 of the Companies Act, 2013 read with the rules made there under, permit the listed companies to send the notice of Annual General Meeting and the Annual Report, including financial statements, board's report, etc. by electronic mode. The Company is accordingly forwarding soft copies of the above referred documents to all those members who have registered their email ids with their respective depository participants or with the share transfer agent of the Company or for the other whose e-mail id is not registered same shall couriered to them.
- 10. Members may also note that the Notice of the AGM and the Annual Report for F.Y. 2020-21 will also be available on the Company's website **www.smartcapitalservices.in**.

- 11. The following Statutory Registers are open for inspection of members and others at the registered office of the Company as prescribed in the respective sections of the Companies Act, 2013 as specified below:
  - a. Register of contracts with related party and contracts and bodies etc. in which directors are interested under section 189 of the Companies Act, 2013 shall be open for inspection on all working days during business hours.
  - b. Register of directors and key managerial personnel and their shareholding under section 170 of the Companies Act, 2013 shall be open for inspection on all working days during business hours.

The aforesaid registers shall be kept open for inspection at the Annual General Meeting by any person attending the meeting.

- 12. Members are requested to notify change in address, if any, to the Share Transfer Agent and to the Company quoting their Folio Numbers, number of shares held etc.
- 13. Members are requested to register their e-mail addresses for receiving communications including Annual Reports, Notices, and Circulars etc. by the Company electronically.
- 14. Members/proxies/Authorized Representatives are requested to bring to the Meeting necessary details of their Shareholding, attendance slip(s) and copies of their Annual Reports.
- 15. Members holding shares in demat form are requested to submit their Permanent Account Number (PAN) to their respective Depository Participant and those holding shares in physical form are requested to submit their PAN details to the company in order to comply with the SEBI guidelines.
- 16. Members/Proxies are requested to bring their Attendance Slip in the meeting, as enclosed with the Notice.
- 17. Members who hold shares in dematerialized form are requested to write their Client ID and DP ID Numbers and those who hold shares in physical form are requested to write their Folio Number in the Attendance Slip for attending the Meeting.
- 18. Pursuant to the provisions of Section 72 of the Companies Act 2013, the member(s) holding shares in physical form may nominate, in the prescribed manner, a person to whom all the rights in the shares shall vest in the event of death of the sole holder or all the joint holders. Member(s) holding shares in demat form may contact their respective Depository Participant for availing this facility.
- 19. All documents referred to in accompanying Notice shall be open for inspection and shall be available at the registered office of the Company on all working days during business hours from the date of this Notice up to the date of AGM.
- 20. SEBI has decided that securities of listed companies can be transferred only in dematerialised form from a cut-off date, to be notified. In view of the above and to avail various benefits of dematerialisation members are advised to dematerialise shares held by them in physical form.

# **VOTING THROUGH ELECTRONICS MEANS**

Pursuant to provisions of Section 108 of the Companies Act, 2013 and Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended by the Companies (Management and Administration) Amendment Rules, 2015 and Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, as amended from time to time, the Company is pleased to provide members facility to exercise their right to vote at the 26th Annual General Meeting (AGM) by electronic means and the business may be transacted through e-Voting Services. The facility of casting the votes by the members using an electronic voting system from a place other than venue of the AGM ("remote e-voting") will be provided by National Securities Depository Limited (NSDL).

The Company has approached NSDL for providing e-voting services through our e-voting platform. In this regard, your Demat Account/Folio Number has been enrolled by the Company for your participation in e-voting on resolution placed by the Company on e- Voting system.

The Notice of the 26th Annual General Meeting (AGM) of the Company inter alia indicating the process and manner of e-Voting process along with printed Attendance Slip and Proxy Form can be downloaded from the link www.evoting.nsdl.com or www.smartcapitalservices.in.

The facility for voting through Poling Paper shall be made available at the AGM and the members attending the meeting who have not cast their vote by remote e-voting shall be able to exercise their right at the meeting through ballot paper.

# PROCEDURE TO LOGIN TO E-VOTING WEBSITE

#### How do I vote electronically using NSDL e-Voting system?

The way to vote electronically on NSDL e-Voting system consists of "Two Steps" which are mentioned below:

#### Step 1: Access to NSDL e-Voting system

### A) Login method for e-Voting for Individual shareholders holding securities in demat mode

In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demataccount maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

Login method for Individual shareholders holding securities in demat mode is given below:

| Type<br>shareholders | of | Login Method  |
|----------------------|----|---|
|                      |    | 1. Existing <b>IDeAS</b> user can visit the e-Services website of NSDL                        |
| Individual           |    | Viz. <a href="https://eservices.nsdl.com">https://eservices.nsdl.com</a> either on a Personal |

Shareholders holding securities in demat mode with NSDL.

- Computer or on a mobile. On the e-Services home page click on the "Beneficial Owner" icon under "Login" which is available under 'IDeAS'section , this will prompt you to enter your existing User ID and Password. After successful authentication, you will be able to see e-Voting services under Value added services. Click on "Access to e-Voting" under e-Voting services and you will be able to see e-Voting page. Click on company name or e-Voting service provider i.e.NSDLand you will be re-directed to e-Voting website of NSDL for casting your vote during the remote e-Voting period.
- If you are not registered for IDeAS e-Services, option to register is available at <a href="https://eservices.nsdl.com">https://eservices.nsdl.com</a>. Select "Register Online for IDeAS Portal" or click at <a href="https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp">https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp</a>
- 3. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <a href="https://www.evoting.nsdl.com/">https://www.evoting.nsdl.com/</a> either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider i.e. NSDLand you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period.
- 4. Shareholders/Members can also download NSDL Mobile App "NSDL Speede" facility by scanning the QR code mentioned below for seamless voting experience.

**NSDL** Mobile App is available on









Individual
Shareholders
holding securities in
demat mode with
CDSL

 Existing users who have opted for Easi / Easiest, they can login through their user id and password. Option will be made available to reach e-Voting page without any further authentication. The URL for users to login to Easi / Easiest are <a href="https://web.cdslindia.com/myeasi/home/login">https://web.cdslindia.com/myeasi/home/login</a> or www.cdslindia.com and click on New System Myeasi.

|  | <ol> <li>After successful login of Easi/Easiest the user will be also able to see the E Voting Menu. The Menu will have links of e-Voting service provider i.e. NSDL. Click on NSDL to cast your vote.</li> <li>If the user is not registered for Easi/Easiest, option to register is available at <a href="https://web.cdslindia.com/myeasi/Registration/EasiRegistration">https://web.cdslindia.com/myeasi/Registration/EasiRegistration</a></li> <li>Alternatively, the user can directly access e-Voting page by providing demat Account Number and PAN No. from a link in <a href="www.cdslindia.com">www.cdslindia.com</a> home page. The system will authenticate the user by sending OTP on registered Mobile &amp; Email as recorded in the demat Account. After successful authentication, user will be provided links for the respective ESP i.e. NSDL where the e-Voting is in progress.</li> </ol> |
|--|---|
| Individual Shareholders (holding securities in demat mode) login through their depository participants | You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. upon logging in, you will be able to see e-Voting option. Click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.  |

**Important note:** Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. NSDL and CDSL.

| Login type   | Helpdesk details   |
|--|--|
| Individual Shareholders holding securities in demat mode with NSDL | Members facing any technical issue in login can contact NSDL helpdesk by sending a request at <a href="mailto:evoting@nsdl.co.in">evoting@nsdl.co.in</a> or call at toll free no.: 1800 1020 990 and 1800 22 44 30             |
| Individual Shareholders holding securities in demat mode with CDSL | Members facing any technical issue in login can contact CDSL helpdesk by sending a request at <a href="mailto:helpdesk.evoting@cdslindia.com">helpdesk.evoting@cdslindia.com</a> or contact at 022-23058738 or 022-23058542-43 |

B) Login Method for shareholders other than Individual shareholders holding securities in demat mode and shareholders holding securities in physical mode.

#### **How to Log-in to NSDL e-Voting website?**

- 1. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <a href="https://www.evoting.nsdl.com/">https://www.evoting.nsdl.com/</a> either on a Personal Computer or on a mobile.
- 2. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section.
- 3. A new screen will open. You will have to enter your User ID, your Password/OTP and a Verification Code as shown on the screen.

Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at <a href="https://eservices.nsdl.com/">https://eservices.nsdl.com/</a> with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. Cast your vote electronically.

4. Your User ID details are given below:

| Manner of holding shares i.e.Demat (NSDL or CDSL) or Physical | Your User ID is:  |
|---|---|
| a) For Members who hold shares in demat account with NSDL.    | 8 Character DP ID followed by 8 Digit<br>Client ID  |
|   | For example if your DP ID is IN300*** and Client ID is 12***** then your user ID is IN300***12******.   |
| b) For Members who hold shares in demat account with CDSL.    | 16 Digit Beneficiary ID  For example if your Beneficiary ID is 12*********** then your user ID is 12************************************                |
| c) For Members holding shares in Physical Form.               | EVEN Number followed by Folio Number registered with the company  For example if folio number is 001*** and EVEN is 101456 then user ID is 101456001*** |

- 5. Password details for shareholders other than Individual shareholders are given below:
  - a) If you are already registered for e-Voting, then you can user your existing password to login and cast your vote.
  - b) If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.
  - c) How to retrieve your 'initial password'?
    - If your email ID is registered in your demat account or with the company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.
    - (ii) If your email ID is not registered, please follow steps mentioned below in process for those shareholders whose email ids are not registered
- 6. If you are unable to retrieve or have not received the "Initial password" or have forgotten your password:
  - a) Click on "Forgot User Details/Password?" (If you are holding shares in your demat account with NSDL or CDSL) option available on www.evoting.nsdl.com.
  - b) <u>Physical User Reset Password?</u>" (If you are holding shares in physical mode) option available on www.evoting.nsdl.com.
  - c) If you are still unable to get the password by aforesaid two options, you can send a request at <a href="mailto:evoting@nsdl.co.in">evoting@nsdl.co.in</a> mentioning your demat account number/folio number, your PAN, your name and your registered address etc.
  - d) Members can also use the OTP (One Time Password) based login for casting the votes on the e-Voting system of NSDL.
- 7. After entering your password, tick on Agree to "Terms and Conditions" by selecting on the check box.
- 8. Now, you will have to click on "Login" button.
- 9. After you click on the "Login" button, Home page of e-Voting will open.

#### Step 2: Cast your vote electronically on NSDL e-Voting system.

#### How to cast your vote electronically on NSDL e-Voting system?

- 1. After successful login at Step 1, you will be able to see all the companies "EVEN" in which you are holding shares and whose voting cycle.
- 2. Select "EVEN" of company for which you wish to cast your vote during the remote e-Voting period.
- 3. Now you are ready for e-Voting as the Voting page opens.
- 4. Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on "Submit" and also "Confirm" when prompted.
- 5. Upon confirmation, the message "Vote cast successfully" will be displayed.
- 6. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
- 7. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

#### **General Guidelines for shareholders:**

- 1. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by e-mail to cs.goelaakash@gmail.com with a copy marked to evoting@nsdl.co.in.
- 2. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the "Forgot User Details/Password?" or "Physical User Reset Password?" option available on www.evoting.nsdl.com to reset the password.
- 3. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-Voting user manual for Shareholders available at the download section of www.evoting.nsdl.com or call on toll free no.: 1800 1020 990 and 1800 22 44 30 or send a request at evoting@nsdl.co.in or contact Ms.Pallavi Mhatre, Manager or Ms. Soni Singh, Asst. Manager, National Securities Depository Limited, Trade World, 'A' Wing, 4th Floor, Kamala Mills Compound, SenapatiBapatMarg, Lower Parel, Mumbai 400 013, at the designated email id evoting@nsdl.co.in or pallavid@nsdl.co.in or SoniS@nsdl.co.in or at telephone nos.:- +91 22 24994545, +91 22 24994559, who will also address the grievances connected with voting by electronic means. Members may also write to the Company Secretary at the Company's email address smartcap.delhi@gmail.com.

Process for those shareholders whose email ids are not registered with the depositories for procuring user id and password and registration of e mail ids for e-voting for the resolutions set out in this notice:

- 1. In case shares are held in physical mode please provide Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) by email to (smartcap.delhi@gmail.com).
- In case shares are held in demat mode, please provide DPID-CLID (16 digit DPID + CLID or 16 digit beneficiary ID), Name, client master or copy of Consolidated Account statement, PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) to (smartcap.delhi@gmail.com). If you are an Individual shareholders holding securities in demat mode, you are requested to refer to the login method explained at step 1 (A) i.e.Login method for e-Voting for Individual shareholders holding securities in demat mode.
- 3. Alternatively shareholder/members may send a request to <a href="evoting@nsdl.co.in">evoting@nsdl.co.in</a> for procuring user id and password for e-voting by providing above mentioned documents.
- 4. In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are required to update their mobile number and email ID correctly in their demat account in order to access e-Voting facility.

# **OTHER INFORMATION**

- 1. The e-voting period commences on September 17, 2021 (9:00 a.m.) and ends on September 19, 2021 (5:00 p.m.). During this period, members of the Company holding shares either in physical or dematerialized form, as on the relevant date i.e. Monday, September 13, 2021, may cast their vote electronically. The e-voting module shall be disabled by NSDL for voting thereafter. A member will not be allowed to vote again on any resolution on which a vote has already been cast. Any person, who acquires shares of the Company and becomes a member of the Company after dispatch of the Notice convening the AGM and up to the cut-off date i.e. September 13,2021, may obtain his login ID and password by sending a request at evoting@nsdl.co.in.
- 2. The voting rights of the members shall be in proportion to their shares of the paid up equity share capital of the Company as on the cut-off date (record date) of Monday, September 13, 2021.
- 3. A person who is not a member as on the cut-off date should treat this notice for information purpose only.
- 4. Shareholders of the Company, holding either in physical form or in dematerialized form, as on the cut-off date of Monday, September 13, 2021 may only cast their vote at the 26<sup>th</sup> Annual General Meeting.

- 5. Mr. Aakash Goel, Proprietor of **M/s G Aakash & Associates, Practicing Company Secretaries**has been appointed as the Scrutinizer for the Purpose of Annual General Meeting.
- 6. The Scrutinizer shall immediately after the conclusion of voting at the AGM, first count the voting cast at the meeting and make a Scrutinizer's Report of the votes cast in favour or against, if any, and to submit the same to the Chairman of the AGM not later than three working days from the conclusion of the AGM.
- 7. The Results shall be declared forthwith after the submission of Scrutinizer's Report either by Chairman of the Company or by any person authorized by him in writing and the resolutions shall be deemed to be passed on the AGM date subject to receipt of the requisite number of votes in favour of the Resolutions.
- 8. The Results declared along with the Scrutinizer's Report will be available on the website of the Company www.dirl.in after the declaration of the results by the Chairman

MEMBERS HOLDING EQUITY SHARES IN ELECTRONIC FORM AND PROXIES THEREOF, ARE REQUESTED TO BRING THEIR DP ID AND CLIENT ID FOR IDENTIFICATION.

By the order of Board of Directors of Skybox Industries Limited (Formerly Known as Smart Capital Services Limited)

> Sd/-Amandeep Kaur Company Secretary

Date: 12/08/2021
Place: New Delhi

Details of Directors seeking appointment/re-appointment at the Annual General Meeting pursuant to Regulation 36 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Secretarial Standard on General Meetings (SS-2)

| S. No. | Name of the Director                     | Mr Rohit Mittal                                 |  |  |
|--------|--|---|--|--|
| 1.     | DIN:                                     | 02527072  |  |  |
| 2.     | Date of Birth                            | 04/05/1989                                      |  |  |
| 3.     | Date of Appointment                      | 01/03/2016                                      |  |  |
| 4.     | Qualification                            | Graduate  |  |  |
| 5.     | Expertise                                | He has experience in the field of Business      |  |  |
|        |  | Development and Marketing.                      |  |  |
| 6.     | Directorship in other Entities           | 1. PRM Hospitality Private Limited              |  |  |
|        |  | 2. Kedarnath Industries Limited                 |  |  |
| 7.     | Number of Shares Held in Company         | 2,84,900  |  |  |
| 8.     | Chairman / Member of Committee(s) of     | Chairman ( 1) and Member( 3)                    |  |  |
|        | Board of Directors of the Company        |   |  |  |
| 9.     | Chairman / Member of the Committee(s)    | None  |  |  |
|        | of Board of Directors of other Companies |   |  |  |
|        | in which he is a Director                |   |  |  |
| 10.    | Whether related with other Directors /   | Spouse of Mrs. Priyanka Mittal, Director of the |  |  |
|        | Key Managerial Personnel                 | Company.  |  |  |

# EXPLANATORY STATEMENT PURSUANT TO SECTION 102(1) OF THE COMPANIES ACT, 2013:

#### Item No: 3

The Member of the Company at 25th AGM held on 14<sup>th</sup> September,2020 had approved the appointment of M/s SAARK AND CO.(formerly known as Sushil Lal & Associates), Chartered Accountants (FRN: 021758N) as Statutory Auditors of the Company to hold office from the conclusion of 25<sup>th</sup> AGM until the conclusion of 30<sup>th</sup> AGM.

M/s SAARK AND CO.(formerly known as Sushil Lal & Associates), Chartered Accountants (FRN: 021758N) has resigned from conclusion of ensuing Annual General Meeting before completion of its term, from the position of Statutory Auditors of the Company resulting in a casual vacancy in the office of Statutory Auditors.

As per section 139(8) of the Companies Act, 2013, casual vacancy caused by the resignation of Auditors shall be filled by the Board of Directors within a period of thirty days and such appointment shall also be approved by the members of the Company within three months of there commendation of the Board.

Accordingly based on the recommendation of the Audit Committee and confirmation received from M/s V.N Purohit & Co. , Chartered Accountant ( FRN- 304040E ) as Statutory Auditors of the Company on their eligibility .At the Board meeting held on August 12,2021, the Board of Directors has recommended to the member for the appointment of M/s V.N Purohit & Co. , Chartered Accountant ( FRN- 304040E ) as Statutory Auditors of the Company to fill the casual vacancy caused by the existing Auditor of the company to hold office from the conclusion of 26<sup>th</sup> Annual General Meeting of the Company till the conclusion of 31<sup>st</sup> Annual General Meeting of the company at such remuneration as fixed by the Board on recommendation of Audit Committee

**M/s V.N Purohit & Co.**, Chartered Accountant (FRN- 304040E) have conveyed their consent to be appointed as the Statutory Auditors of the Company along with a confirmation that, their appointment, if approved and made by the members, would be within the limits prescribed under the Companies Act, 2013.

Accordingly, consent of the Members is sought for passing an Ordinary Resolution as set out in Item No. 3 of the Notice for appointment and payment of remuneration to the Statutory Auditors.

None of the Directors / Key Managerial Personnel and their relatives is in any way, concerned or interested in the said resolution.

#### Item No: 4

Pursuant to the provisions of the Companies Act, 2013 and SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, ("LODR Regulations") an Independent Director shall hold office for a term up to five consecutive years on the Board of the Company and shall be eligible for re-appointment on passing of a Special Resolution by the Company and disclosure of such appointment in the Board Report. Mr. Hitesh Rai Makhija (DIN: 07509495) were appointed as an Independent Directors (Non–Executive) of the Company for a period of five (5) years.

The Nomination and Remuneration Committee on the basis of their skills, experience, knowledge and report of his performance evaluation recommended re- appointment of Mr. Hitesh Rai Makhija (DIN: 07509495) as Non-Executive Independent Directors for a second term of five consecutive years on the Board of the Company w.e.f. from 20<sup>th</sup> September, 2021 upto the conclusion of Fifth AGM.

The Company has received a notice in writing from the Directors under Section 160 of the Companies Act, 2013, proposing their candidature for the office of Independent Directors of the Company. The Board accordingly re-appointed them as Non – Executive Independent Directors not liable to retire by rotation for a further period of five years w.e.f. 20<sup>th</sup> September, 2021.

Except for the Directors being appointed and their relatives, none of the Directors / Key Managerial Personnel of the Company / their relatives is, in any manner, concerned or interested, financially or otherwise, in the respective resolution set out at Item No. 04 of the Notice.

The Board recommends the Special Resolution set out at Item No. 04 of the Notice for approval by the shareholders.

The information or details required as per Regulation 36(3) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 pertaining to him are given below:

| S. No. | Name of the Director   | Mr.Hitesh Rai Makhija   |
|--------|--|---|
| 1.     | DIN  | 07509495  |
| 1.     | Date of Birth  | 27/09/1983  |
| 2.     | Date of Appointment  | 28/05/2016  |
| 3.     | Qualification  | Graduate  |
| 4.     | Experience & Expertise   | Business Management   |
| 5.     | Directorship in other Public Entities  | 1.Quasar India Limited     2. Gulmohar Investments and Holdings     Limited |
| 6.     | Number of Shares Held in Company   | NIL   |
| 7.     | Chairman / Member of Committee(s) of Board of Directors of the Company                                   | Member of 3 Committee in the board of the Company                           |
| 8.     | Chairman / Member of the Committee(s) of Board of Directors of other Companies in which he is a Director | Member of 5 committee   |
| 9.     | Whether related with other Directors / Key Managerial Personnel  | NIL   |

#### Item No. 05: Approval for availing loan(s) convertible into equity shares:

To meet funding requirements towards proposed operational expenditures of the Company and for general corporate purposes, the Company is proposing to avail financial assistance to the tune of upto Rs. 100,00,00,000 (Rupees One Hundred Crores only) by way of Rupee Term Loans, unsecured loans, Corporate Loans etc. ("Facilities"), from time to time from various Lenders i.e. Bank(s) / Financial Institution(s)/ any Bodies Corporate/Directors. The Company is in initial discussions with Lenders for availing the Facilities upon such terms and conditions stipulated by them and approved by the Board and specifically set out under the lending arrangement to be executed by and between the Company and the Lenders.

As per the terms mentioned in the lending arrangements, the said facilities may be converted into Equity Shares of the Company upon happening of any of the following events:

- a. Request forwarded by the Company requesting the Lenders to convert their existing loan into the Equity Shares in the Company; or
- b. Upon exercise of an option to convert whole or part of the outstanding Facilities into fully paid up Equity Shares of the Company.

The Equity Shares to be allotted upon conversion of the Loan shall be done at a price to be determined at the time of such conversion.

In terms of the provisions of the Section 62(3) and other applicable provisions of the Companies Act, 2013, an increase of the subscribed capital of a Company caused by the exercise of an option as a term attached to the loan raised by the Company to convert such loans into shares in the company, can only be done, if the terms of issue of loan containing an option to convert such loans into shares in the company, have been approved before the raising of loan by a special resolution passed by the Company in general meeting. Accordingly, approval of the members of the Company is being sought under Section 62(3) of the Companies Act, 2013 to authorised the Lenders to convert their outstanding Facilities into equity shares in the Company.

Accordingly, the Board recommends the resolution as set out in Item No. 06 above for approval of the members of the Company as a special resolution.

None of Directors, KMPs of the Company and their relatives are, in any way, concerned or interested in the resolution, except to the extent of their shareholding in the Company, if any.

The nature of concern or interest, financial or otherwise, if any, in respect of power to borrow monies and/or mortgage properties (moveable/immovable):

- i. Directors: None of the Directors of the Company is concerned or interested in the proposed resolution except to the extent of their shareholdings;
- ii. Every other Key Managerial Personnel: NIL;
- iii. Relatives: Only to the extent of their shareholdings.

# **SKYBOX INDUSTRIES LIMITED**

### (Formerly known as Smart Capital Services Limited)

Regd. Office: 325, III<sup>rd</sup> Floor, Aggarwal Plaza, Sector-14, Rohini, New Delhi-110085 Tel: 011-45689444, Email ID: smartcap.delhi@gmail.com Website: www.smartcapitalservices.in, CIN: L74899DL1994PLC059877

#### **ATTENDANCE SLIP**

#### PLEASE FILL ATTENDANCE SLIP AND HAND IT OVER AT THE ENTRANCE OF THE MEETING VENUE

| Name   |  |
|--|--|
| Address  |  |
| DP-ID/CLIENT-ID*                                   |  |
| Regd. Folio No.                                    |  |
| No. of shares held                                 |  |
| Whether the member is attending the meeting in     |  |
| person or by proxy or by authorized representative |  |
| Name of the proxy (to be filed in if proxy attends |  |
| instead of the member).                            |  |

I certify that I am a registered Shareholder/Proxy for the registered Shareholder of the Company. I/we hereby record my/our presence at the Annual General Meeting of the Company held on Monday, September 20, 2021, at 01:00 P.M. at the registered office at 325, III<sup>rd</sup> Floor, Aggarwal Plaza, Sector-14, Rohini, New Delhi-110085.

Signature of the Member/Proxy (To be signed at the time of handing over the slip)

# **SKYBOX INDUSTRIES LIMITED**

## (Formerly known as Smart Capital Services Limited)

Regd. Office: 325, III<sup>rd</sup> Floor, Aggarwal Plaza, Sector-14, Rohini, New Delhi-110085 Tel: 011-45689444, Email ID: smartcap.delhi@gmail.com Website: www.smartcapitalservices.in, CIN: L74899DL1994PLC059877

# FORM NO. MGT-11 PROXY FORM

[Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014]

CIN: L74899DL1994PLC059877

Name of the Company: Skybox Industries Limited

Venue of the Meeting: 325, III<sup>rd</sup> Floor, Aggarwal Plaza, Sector-14, Rohini, New Delhi-110085

Date and Time: September 20, 2021, at 01:00 P.M.

#### PLEASE FILL ATTENDANCE SLIP AND HAND IT OVER AT THE ENTRANCE OF THE MEETING VENUE

Name

| Address   |  |
|---|--|
| DP-ID/CLIENT-ID/ Regd. Folio No.  |  |
| No. of shares held  |  |
| following as my/our Proxy to attend vote (for m<br>Meeting of the Company to be held on Mon | f the above named company, hereby appoint the le/us and on my/our behalf at the Annual General day, September 20, 2021, at 01:00 P.M. at the la, Sector-14, Rohini, New Delhi-110085 and at any lens as are indicated below: |
| 1. Name: Add  | ress:  |
| E-mail ID: Sign   | ature:   |
| or failing him/her  |  |
| 2. Name: Add  | ress:  |
| E-mail ID: Sign   | ature:   |
| or failing him/her  |  |
| 3. Name: Add  | ress:  |
| E-mail ID: Sign   | ature:   |
| or failing him/her  |  |

I/We direct my/our Proxy to vote on the Resolutions in the manner as indicated below:

| S. No.  | Resolution  | Number of shares held | For | Against |
|---------|---|-----------------------|-----|---------|
| Ordina  | ry Business   |                       |     |         |
| 1.      | Adoption of Financial Statements for the year ended March 31, 2021 along with Auditor's and Director's Report thereon                                 |                       |     |         |
| 2.      | To appoint a Director in place of Mr Roht Mittal (DIN: 02527072) who retires by rotation and, being eligible, offers herself for re-election.         |                       |     |         |
| 3.      | To approve appointment of M/s V. N. Purohit & Co. Chartered Accountants( FRN: 304040E) as StatutoryAuditors of the Company to fill the casual vacancy |                       |     |         |
| Special | Business  |                       |     |         |
| 4.      | Re-appointment of Mr. Hitesh Rai Makhija (Din: 07509495) as an Independent Director   |                       |     |         |
| 5.      | Approval of availing loans convertible into equity shares   |                       |     |         |

| Signature of shareholder | Signature of Proxy holder(s) | <br>                      |
|--------------------------|------------------------------|---------------------------|
| Signed this Day of       |                              | Affix<br>Revenue<br>Stamp |
| Noto:                    |                              |                           |

#### Note:

- a. This is optional to put a tick mark (V) in the appropriate column against the resolutions indicated in the box. If a member leaves the "For" or "Against" column blank against any or all the Resolutions, the proxy will be entitled to vote in the manner he/she thinks appropriate. If a member wishes to abstain from voting on a particular resolution, he/she should write "Abstain" across the boxes against the Resolution.
- b. This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the Meeting.
- c. A Proxy need not be a member of the Company.
- d. The submission by a member of this form of proxy will not preclude such member from attending in person and voting at the meeting.

# SKYBOX INDUSTRIES LIMITED

## (Formerly known as Smart Capital Services Limited)

Regd. Office: 325, III<sup>rd</sup> Floor, Aggarwal Plaza, Sector-14, Rohini, New Delhi-110085 Tel: 011-45689444, Email ID: smartcap.delhi@gmail.com Website: www.smartcapitalservices.in, CIN: L74899DL1994PLC059877

### FORM NO. MGT-12 POLLING PAPER

[Pursuant to section 109(5) of the Companies Act, 2013 and rule 21(1)(c) of the Companies (Management and Administration) Rules, 2014]

CIN: L74899DL1994PLC059877

Name of the Company: Skybox Industries Limited

Venue of the Meeting: 325, III<sup>rd</sup> Floor, Aggarwal Plaza, Sector-14, Rohini, New Delhi-110085

Date and Time: September 20, 2021, at 01:00 P.M.

#### **BALLOT PAPER**

| S. No. | Particulars  | Details |
|--------|--|---------|
| 1.     | Name of the First Named Shareholder (In block letters) |         |
| 2.     | Postal address   |         |
| 3.     | Registered folio No./*Client ID No.                    |         |
| 4.     | Class of Share   |         |

I hereby exercise my vote in respect of Ordinary/Special resolution enumerated below by recording my assent or dissent to the said resolution in the following manner:

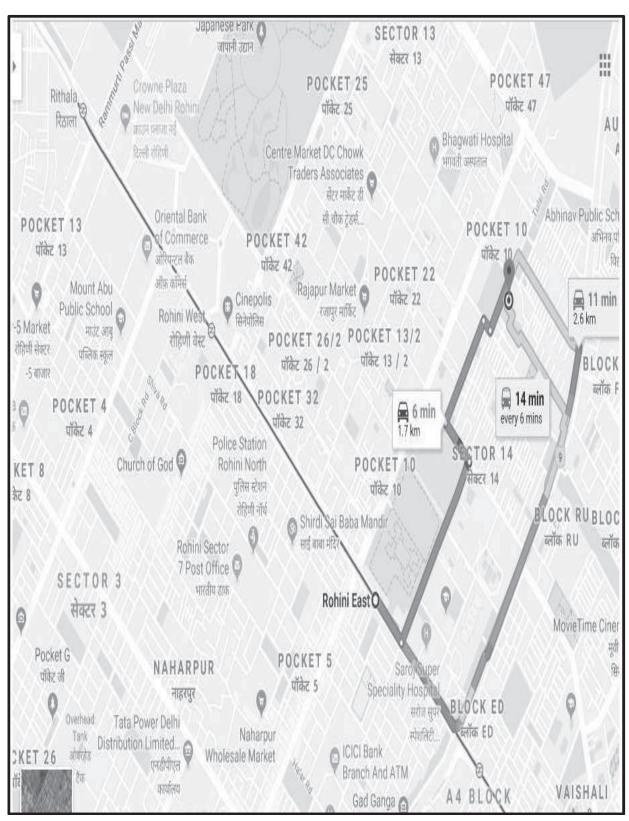
| S. No.  | Resolution  | Number of shares held | For | Against |
|---------|---|-----------------------|-----|---------|
| Ordina  | ry Business   | I                     |     |         |
| 1.      | Adoption of Financial Statements for the year ended |                       |     |         |
|         | March 31, 2021 along with Auditor's and Director's  |                       |     |         |
|         | Report thereon                                      |                       |     |         |
| 2.      | To appoint a Director in place of Mr. Rohit Mittal( |                       |     |         |
|         | DIN:02527072 who retires by rotation and, being     |                       |     |         |
|         | eligible, offers herself for re-election.           |                       |     |         |
| 3.      | To approve appointment of M/s V. N. Purohit & Co.   |                       |     |         |
|         | Chartered Accountants( FRN: 304040E) as Statutory   |                       |     |         |
|         | Auditors of the Company to fill the casual vacancy  |                       |     |         |
| Special | Business  |                       |     |         |
| 4.      | Re-appointment of Mr. Hitesh Rai Makhija (Din:      |                       |     |         |
|         | 07509495) as an Independent Director                |                       |     |         |
| 5.      | Approval of availing loans convertible into equity  |                       |     |         |
|         | shares  |                       |     |         |

| D | ıa | ~ | ۵ | • |
|---|----|---|---|---|
|   | ıa | U | C | • |
|   |    |   |   |   |

Date:

(Signature of the shareholder)

# **ROUTE MAP**



Page 26