ENGINEERING LIMITED A-7, Phase-3, Industrial Estate, S.A.S. Nagar, Mohali-160 055 Punjab (India) CIN No. L29199PB1960PLC008893

MOLIN

### NOTICE

Notice is hereby given that Sixty (60<sup>th</sup>) Annual General Meeting of Molind Engineering Limited will be held on Thursday, 30<sup>th</sup> day of September 2021 at 01:00 PM at registered office of the Company situated at A-7, Phase 3, Industrial Estate, S.A.S. Nagar, Mohali-160055, Punjab to transact the following business:

#### **ORDINARY BUSINESS:-**

- 1. To receive, consider and adopt the Audited Financial Statements of the Company for the financial year ended 31<sup>st</sup> March 2021 and the Reports of the Board of Director's and the Auditor's thereon.
- 2. To appoint a Director in place of Mr. Manmohan Walia (DIN: 01056751) who is liable to retire by rotation and being eligible offers himself for reappointment.

### SPECIAL BUSINESS:-

3. To consider and if thought fit, to pass with or without modification(s) the following resolution as Ordinary Resolution:-

Appointment of Mr. Bhupinder Singh (DIN: 00176255) as Managing Director of the Company.

"RESOLVED THAT pursuant to provision sections 196,197,198 and 203 of the Companies Act, 2013, read with applicable rules made there under (including any statutory modification(s) or re-enactment thereof for the time being in force), and Schedule V of the Companies Act, 2013 and the provisions of Articles of Association of the company and as recommended by Nomination and Remuneration Committee of the Board, consent of the members of the Company be and is hereby accorded to appoint **Mr. Bhupinder Singh (DIN**: 00176255) as Managing Director of the Company, whose office is not liable to be retire by rotation, for a period of 5 years with effect from 1<sup>st</sup> October 2020 on **NIL** Remuneration and such other terms and conditions as decided between company and Managing director.

**RESOLVED FURTHER THAT** the Board of Directors of the Company and / or Company Secretary of the Company, be and are hereby authorised to do all such acts, deeds, matters and things as may be considered necessary, desirable or expedient to give effect to this resolution."

4. To consider and if thought fit, to pass with or without modification(s) the following resolution as Ordinary Resolution:-

Appointment of Mrs. Maneesha Sharma (DIN: 07282543), as Non-Executive Women Director of the Company.

"RESOLVED THAT Mrs. Maneesha Sharma (DIN: 07282543) who was appointed as an Additional Director of the Company w.e.f. August 13, 2021 by the Board of Directors and who holds office upto the date of this Annual General Meeting in terms of Section 161 and other applicable provisions of the Companies Act, 2013 ("the Act") read with Companies (Appointment and Qualification of Directors) Rules, 2014 and the Article of Association, and pursuant to the recommendation of the Nomination & Remuneration Committee and the Board of Directors, and being eligible, offer herself for appointment and

in respect of whom the Company has received a notice in writing under Section 160(1) of the Act from a Member signifying his intention to propose Mrs. Maneesha Sharma candidature for the office of the director be and is hereby appointed as a Non executive, Non Independent Women Director of the Company, liable to retire by rotation.

**RESOLVED FURTHER THAT** the Board of Directors of the Company (including its committee thereof) of the Company, be and are hereby severally authorized to do all such acts, deeds, matters and things as may be considered necessary, desirable or expedient to give effect to this resolution."

By order of the Board of Directors For Molind Engineering Limited

Bhupinder Singh Managing Director DIN: 00176255 Add: WZ 136-F F, Gali No.7 Shiv Nagar, Janakpuri, B-1, Delhi-110058

Place: Mohali (Punjab) Date: 03/09/2021

NOTES:

1. A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ENTITLED TO APPOINT A PROXY/ PROXIES TO ATTEND AND VOTE ON A POLL INSTEAD OF HIMSELF/ HERSELF. A PROXY NEED NOT BE A MEMBER OF THE COMPANY. A PERSON CAN ACT AS PROXY ON BEHALF OF MEMBERS NOT EXCEEDING FIFTY (50) AND HOLDING IN THE AGGREGATE NOT MORE THAN TEN PERCENT OF THE TOTAL SHARE CAPITAL OF THE COMPANY. A MEMBER HOLDING MORE THAN TEN PERCENT OF THE TOTAL SHARE CAPITAL OF THE COMPANY CARRYING VOTING RIGHTS MAY APPOINT A SINGLE PERSON AS PROXY AND SUCH PERSON SHALL NOT ACT AS A PROXY FOR ANY OTHER PERSON OR SHAREHOLDER.

THE INSTRUMENT APPOINTING THE PROXY SHOULD, HOWEVER, BE DEPOSITED AT THE REGISTERED OFFICE OF THE COMPANY NOT LESS THAN 48 HOURS BEFORE THE COMMENCEMENT OF THE MEETING. PROXIES SHALL NOT HAVE ANY RIGHT TO SPEAK AT THE MEETING. A PROXY FORM IS ANNEXED TO THIS NOTICE.

EVERY MEMBER ENTITLED TO VOTE AT THE MEETING, OR ON ANY RESOLUTION TO BE MOVED THEREAT, SHALL BE ENTITLED DURING THE PERIOD BEGINNING 24 HOURS BEFORE THE TIME FIXED FOR THE COMMENCEMENT OF THE MEETING AND ENDING WITH THE CONCLUSION OF THE MEETING, TO INSPECT THE PROXIES LODGED, AT ANY TIME DURING THE BUSINESS HOURS OF THE COMPANY, PROVIDED THAT NOT LESS THAN THREE DAYS' NOTICE IN WRITING OF THE INTENTION SO TO INSPECT IS GIVEN TO THE COMPANY.

2. The businesses set out in the Notice will be transacted through remote electronic voting system and the Company is providing facility for voting by remote electronic means. Instructions and other information relating to remote e-voting are given in the Notice under Note No. 14.

Members attending the meeting, who have not cast their vote by remote e-voting, shall be able to exercise their right to vote at the meeting through ballot papers. Members who have cast their votes by remote e-voting prior to the AGM may attend the AGM but shall not be entitled to cast their votes again.

3. The Register of Members and Share Transfer Books of the Company shall remain closed from 24<sup>th</sup> day of September, 2021 to 30<sup>th</sup> day of September, 2021 (both days inclusive).

4. Members holding shares in dematerialized form are requested to intimate all changes pertaining to their Bank Details, National Electronic Clearing Service (NECS), Electronic Clearing Service (ECS), mandates, nominations, power of attorney, change of address, change of name, e-mail address, contact numbers, etc. to their Depository Participant (DP). Changes intimated to the DP will then be automatically reflected in the Company's records which will help the Company and the Company's Registrar and Share Transfer Agent, **Skyline Financial Services Private Limited**, to provide efficient and better services. Members holding shares in physical form are requested to intimate such changes to Company's Registrar and Share Transfer Agent.

5. Members can avail of the nomination facility, under Section 72 of the Companies Act, 2013 by submitting Form No. SH. 13 as per rule 19(1) of the Companies (Share Capital and Debentures) Rules, 2014 with the Company. Blank forms will be made available on request.

6. The Securities and Exchange Board of India (SEBI) has mandated the submission of Permanent Account Number (PAN) by every participant in securities market. Members holding shares in electronic form are, therefore, requested to submit PAN to their Depository Participants with whom they are maintaining their demat accounts. Members holding shares in physical form can submit their PAN and Bank account details to the Registrar and Share Transfer Agent/ Share Department of the Company.

7. As per Regulation 40 of SEBI Listing Regulations, as amended, securities of listed companies can be transferred only in dematerialized form with effect from 1<sup>st</sup> April 2019 except in case of request for transmission or transposition of securities. In the view of this and also to eliminate all risks associated with physical shares and for ease of portfolio management, Members can contact the Company or Company's Registrar and Share Transfer Agent, Skyline Financial Services Private Limited for assistance in this regard.

8. Members holding shares in physical form in identical order of names in more than one folio are requested to send to the Company or Registrar and Share Transfer Agent, the details of such folios together with the share certificates for consolidating their holding in one folio. A consolidated share certificate will be returned to such members after making requisite changes thereon.

9. In case of Joint holders attending the Meeting, only such joint holder who is higher in the order of names will be entitled to vote.

10. Non-resident Indian Members are requested to Inform Company's Registrar and Share Transfer Agent, Skyline Financial Services Private Limited, immediately of:

- (a) Change in their residential status on return to India for permanent settlement.
- (b) Particulars of their bank account maintained in India with complete name, branch, account type, account number and address of the bank with pin code number, if not furnished earlier.

11. SEBI & Ministry of Corporate Affairs (MCA) is promoting electronic communication as a contribution to greener environment. Accordingly, as a part of green initiative soft copy of the Annual Report 2020-21 is being sent to all the members whose email address(es) are registered with the Company/Depository Participant(s) unless any member has requested for a hard copy of the same. Further, in accordance with Listing Regulations and Section 136 of the Companies Act, 2013 including Rules made thereunder, hard copy of Annual Report 2020-21 is being sent to all other members who have

not registered their email address(es) alonwith physical copies of the Notice of the 60<sup>th</sup> Annual General Meeting of the Company inter alia indicating the process and manner of e-voting along with Attendance Slip and Proxy Form are being sent in the permitted mode.

Members may also note that the Annual Report 2020-21 and the Notice convening the AGM are also available on the Company's website <u>www.molindengineering.co.in</u> and on the website of Stock Exchange i.e. Metropolitan Stock Exchange of India Limited <u>www.msei.in</u>.

The physical copies of the aforesaid documents will also be available at the Company's Registered Office for inspection during normal business hours on working days. For any communication, the shareholders may also send requests to the Company's investor email id <u>moielmhl@gmail.com</u>.

12. As required under Regulation 36(3) of the SEBI Listing Regulations and Secretarial Standard 2, particulars of Directors seeking re-appointment at this AGM, forms an integral part of the Notice. The Directors have furnished the requisite declarations for their appointment/ re-appointment.

13. An Explanatory Statement pursuant to Section 102 of the Companies Act, 2013, ('the Act') relating to the Special Business to be transacted at the Annual General Meeting ('AGM') is annexed hereto. The Board of Directors have considered and decided to include the Item Nos. 3 & 4 given above as Special Business in the forthcoming AGM.

# 14. Voting through electronic means

I. In compliance with provisions of Section 108 of the Companies Act, 2013 and Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended by the Companies (Management and Administration) Amendment Rules, 2015 and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, members may cast their vote on all the resolutions proposed to be considered in this Annual General Meeting by electronic means from a remote location ("Remote E-voting") and the Company is pleased to provide to its members the facility to exercise their right to vote on resolutions proposed to be considered at the Annual General Meeting by "Remote E-voting". The company has engaged Central Depository Services (India) Limited (CDSL) and the facility of casting the votes by the members using an electronic voting system from a place other than venue of the AGM ("Remote E-voting") will be provided by CDSL.

II. Members of the company, instead of casting their votes by the aforesaid "Remote E-voting" may cast their vote at the venue of the Annual General Meeting through physical ballot papers, which shall be made available at the venue of the AGM and only such members attending the meeting, who have not cast their vote by remote e-voting, shall be able to exercise their right to vote at the meeting through ballot papers or by show off hands.

III. The process and manner for remote e-voting are as under:

(i) The voting period begins on Monday the 27<sup>th</sup> day of September 2021 from 9.00 A.M. and ends on Wednesday the 29<sup>th</sup> day of September 2021 up to 5.00 P. M. During this period shareholder's of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date (record date) of 23<sup>rd</sup> September 2021, may cast their vote electronically. The E-voting module shall be disabled by CDSL for voting thereafter.

(ii) Shareholders who have already voted prior to the meeting date would not be entitled to vote at the meeting venue.

(iii) Pursuant to SEBI Circular No. SEBI/HO/CFD/CMD/CIR/P/2020/242 dated 09.12.2020, under Regulation 44 of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, listed entities are required to provide remote e-voting facility to its

shareholders, in respect of all shareholders' resolutions. However, it has been observed that the participation by the public non-institutional shareholders/retail shareholders is at a negligible level.

Currently, there are multiple e-voting service providers (ESPs) providing e-voting facility to listed entities in India. This necessitates registration on various ESPs and maintenance of multiple user IDs and passwords by the shareholders.

In order to increase the efficiency of the voting process, pursuant to a public consultation, it has been decided to enable e-voting to all the demat account holders, by way of a single login credential, through their demat accounts/ websites of Depositories/ Depository Participants. Demat account holders would be able to cast their vote without having to register again with the ESPs, thereby, not only facilitating seamless authentication but also enhancing ease and convenience of participating in e-voting process.

(iv) In terms of SEBI circular no. SEBI/HO/CFD/CMD/CIR/P/2020/242 dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

Pursuant to abovesaid SEBI Circular, Login method for e-Voting for Individual shareholders holding securities in Demat mode CDSL/NSDL is given below:

Type of	Login Method	
shareholders		
shareholders Individual Shareholders holding securities in Demat mode with CDSL	<ol> <li>Userswho have opted for CDSL Easi / Easiest facility, can login through their existing user id and password. Option will be made available to reach e-Voting page without any further authentication. The URL for users to login to Easi / Easiest are https://web.cdslindia.com/myeasi/home/login or visit www.cdslindia.com and click on Login icon and select New System Myeasi.</li> <li>After successful loginthe Easi / Easiest user will be able to see the e-Voting option for eligible companieswhere the evoting is in progress as per the information provided by company. On clicking the evoting option, the user will be able to see e-Voting page of the e-Voting service provider for casting your vote during the remote e-Voting period. Additionally, there is also links provided to access the system ofall e-Voting Service Providersi.e. CDSL/NSDL/KARVY/LINKINTIME, so that the user can visit the e-Voting service providers' website directly.</li> <li>If the user is not registered for Easi/Easiest, option to register is availableathttps://web.cdslindia.com/myeasi/Registration/EasiRegistration</li> <li>Alternatively, the user can directly access e-Voting page by providing Demat Account Number and PAN No. from a e-Voting link availableon www.cdslindia.com/Evoting/Evoting/EvotingLoginThe system will authenticate the user by sending OTP on registered Mobile &amp; Email as recorded in the Demat Account. After successful authentication, user will be able to see the e-Voting optionwhere the evoting is in progress and also able to be able to see the e-Voting option how page or provider is a provide to see the user by sending OTP on registered Mobile &amp; Email as recorded in the Demat Account. After successful authentication, user will be able to see the e-Voting optionwhere the evoting is in progress and also able to be able to see the e-Voting option where the evoting is in progress and also able to be able to see the evoting page option is in progress and also able to be able to see the e-Voting optionwhere the evotin</li></ol>	
	able to see the e-Voting optionwhere the evoting is in progress and also able to directly access the system of all e-Voting Service Providers.	

Individual Shareholders holding securities in demat mode with <b>NSDL</b>	<ol> <li>If you are already registered for NSDL IDeAS facility, please visit the e-Services website of NSDL. Open web browser by typing the following URL: <u>https://eservices.nsdl.com</u> either on a Personal Computer or on a mobile. Once the home page of e-Services is launched, click on the "Beneficial Owner" icon under "Login" which is available under 'IDeAS' section. A new screen will open. You will have to enter your User ID and Password. After successful authentication, you will be able to see e-Voting services. Click on "Access to e-Voting" under e-Voting services and you will be able to see e-Voting page. Click on company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the remote e-Voting period.</li> </ol>
	<ol> <li>If the user is not registered for IDeAS e-Services, option to register is available at <u>https://eservices.nsdl.com</u>. Select "Register Online for IDeAS "Portal or click at <u>https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp</u></li> </ol>
	3) Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <u>https://www.evoting.nsdl.com/</u> either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the remote e-Voting period.
Individual Shareholders (holding securities in demat mode) login through their <b>Depository</b> <b>Participants</b>	You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. After Successful login, you will be able to see e-Voting option. Once you click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the remote e- Voting period.

**Important note:** Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

# <u>Helpdesk for Individual Shareholders holding securities in demat mode for any</u> technical issues related to login through Depository i.e. CDSL and NSDL

Login type	Helpdesk details
Individual	Members facing any technical issue in
Shareholders	login can contact CDSL helpdesk by
holding	sending a request at
securities in	helpdesk.evoting@cdslindia.comor

Demat mode	contact at 022- 23058738 and 22-
with <b>CDSL</b>	23058542-43.
Individual Shareholders holding securities in Demat mode with <b>NSDL</b>	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at evoting@nsdl.co.in or call at toll free no.: 1800 1020 990 and 1800 22 44 30

(v) Login method for e-Voting for Physical shareholders and shareholders other than individual holding in Demat form.

- 1) The shareholders should log on to the e-voting website <u>www.evotingindia.com</u>.
- 2) Click on "Shareholders" module.
- 3) Now enter your User ID
  - a. For CDSL: 16 digits beneficiary ID,
  - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
  - c. Shareholders holding shares in Physical Form should enter Folio Number registered with the Company.
- 4) Next enter the Image Verification as displayed and Click on Login.
- 5) If you are holding shares in demat form and had logged on to <u>www.evotingindia.com</u> and voted on an earlier e-voting of any company, then your existing password is to be used.
- 6) If you are a first-time user follow the steps given below:

	For Physical shareholders and other than individual shareholders holding shares in Demat.
PAN	Enter your 10digit alpha-numeric *PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders)
	Shareholders who have not updated their PAN with the Company/Depository Participant are requested to use the sequence number sent by Company/RTA or contact Company/RTA.
Dividend	Enter the Dividend Bank Details or Date of Birth (in
Bank	dd/mm/yyyy format) as recorded in your demat account or in
Details	the company records in order to login.
OR	• If both the details are not recorded with the
Date of	depository or company, please enter the member id /
Birth	folio number in the Dividend Bank details field.
(DOB)	

(vi) After entering these details appropriately, click on "SUBMIT" tab.

(vii) Shareholders holding shares in physical form will then directly reach the Company selection screen. However, shareholders holding shares in demat form will now reach

'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.

- (viii) For shareholders holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- (ix) Click on the EVSN for the relevant 'MOLIND ENGINEERING LIMITED' on which you choose to vote.
- (x) On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xi) Click on the **"RESOLUTIONS FILE LINK"** if you wish to view the entire Resolution details.
- (xii) After selecting the resolution, you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- (xiii) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- (xiv) You can also take a print of the votes cast by clicking on "Click here to print" option on the Voting page.
- (xv) If a demat account holder has forgotten the login password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.

# (xvi) Additional Facility for Non – Individual Shareholders and Custodians –For Remote Voting only.

- Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodians are required to log on to <u>www.evotingindia.com</u> and register themselves in the "Corporates" module.
- A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to <u>helpdesk.evoting@cdslindia.com</u>.
- After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
- The list of accounts linked in the login should be mailed to <u>helpdesk.evoting@cdslindia.com</u> and on approval of the accounts they would be able to cast their vote.
- A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
- Alternatively Non Individual shareholders are required to send the relevant Board Resolution/ Authority letter etc. together with attested specimen signature of the duly authorized signatory who are authorized to vote, to the Scrutinizer and to the Company

at the email address viz <u>moielmhl@gmail.com</u> if they have voted from individual tab & not uploaded same in the CDSL e-voting system for the scrutinizer to verify the same.

- (xvii) Any person, who acquires shares of the Company and become Member of the Company after dispatch of the Notice and holding shares as on the cut-off date i.e. 23rd September 2021 may follow the same instructions as mentioned above for e-Voting.
- (xviii) In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at <u>www.evotingindia.com</u>, under help section or write an email to <u>helpdesk.evoting@cdslindia.com</u>

# **General Instructions:**

(a) The voting period begins on Monday the 27<sup>th</sup> day of September 2021 from 9.00 A.M. and ends on Wednesday the 29<sup>th</sup> day of September 2021 up to 5.00 P. M. During this period shareholders' of the Company, holding shares, as on the cut-off date of 23<sup>rd</sup> September 2021 may cast their vote electronically.

(b) The voting right of the shareholders shall be in proportion to their shares of the paid up Equity share capital of the Company as on the cut-off date (record date) of  $23^{rd}$  September 2021.

(c) **Mr. Sanjeev Sharma, Practicing Company Secretary,** (Membership No.: 3789) has been appointed as the Scrutinizer to scrutinize the e-voting process in a fair and transparent manner. The Scrutinizer shall, immediately after the conclusion of voting at the Annual General Meeting, first count the votes cast at the meeting, thereafter unblock the votes cast through remote e-voting in the presence of at least 2 (two) witnesses not in employment of the Company and make not later than 48 hours of the conclusion of the meeting, a consolidated Scrutinizer's Report of the total votes cast in favour or against, if any, to the Chairman and/or Director or a person authorized by him in writing who shall counter sign the same.

(d) The results shall be declared forthwith upon receipt of the Scrutinizer's Report. The results declared along with the Scrutinizer's Report shall be placed on the Company's website *www.molindengineering.co.in* and communicated to the stock exchanges where shares of the Company are listed.

15. Members desiring any information relating to the accounts are requested to write to the Company well in advance so as to enable the management to keep the information ready.

16. All documents referred to in the accompanying Notice shall be open for inspection at the Registered Office of the Company during normal business hours (10.30 am to 5.30 pm) on all working days, up to and including the date of Annual General Meeting of the Company.

17. Regulation 44(6) of SEBI Listing Regulations, is not applicable on the company, therefore conducting live webcast of proceedings of AGM is not required during the year under review.

18. The route map showing directions to reach the venue of the 60<sup>th</sup> AGM is annexed.

19. As a measure of economy, copies of Annual Report will not be distributed at the venue of the AGM. Members are, therefore, requested to bring their own copies of the Annual Report to the meeting.

20. Corporate members intending to send their authorized representatives to attend the Meeting are requested to send to the Company a certified true copy of the Board Resolution authorizing their representative to attend and vote on their behalf at the meeting atleast 3 days before the AGM.

# EXPLANATORY STATEMENT PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013

#### Item No. 3

The Board of Directors based on the recommendation of Nomination and Remuneration committee had appointed Mr. Bhupinder Singh (DIN: 00176255) as the Managing Director of the Company for a period of five years w.e.f 01<sup>st</sup> October 2020, on NIL remuneration and upon such other terms & conditions, subject to approval of the Members.

Brief profile of Mr. Bhupinder Singh (DIN: 00176255), nature of his expertise in specific functional areas, names of companies in which he holds directorships and memberships / chairmanships of Board Committees and shareholding etc. as stipulated under the Listing Regulations and Secretarial Standard 2 are provided as an Annexure to this notice.

Except Mr. Bhupinder Singh, being an appointee, none of the Directors or Key Managerial Personnel of the Company or their relatives is concerned or interested, financially or otherwise, in the resolution set out at Item No. 3 of the Notice.

The Board recommends the Ordinary Resolution set out at Item No. 3 for the approval of Members.

#### Item No. 4

Based on the recommendation of the Nomination and Remuneration Committee, the Board of Directors of the Company, pursuant to the provisions of Section 161(1) of the Companies Act, 2013 ("the Act") read with Articles of Association of the Company, had appointed Mrs. Maneesha Sharma (DIN: 07282543), as an Additional Women Director (Non Executive, Non Independent Director) of the Company with effect from August 13, 2021. As the tenure of Mrs. Maneesha Sharma (DIN: 07282543), as an Additional Director valid only up to the date of the forthcoming Annual General Meeting and she is not disqualified from being appointed as a director in terms of Section 164 of the Act and has given her consent to act as a director. Details of Mrs. Maneesha Sharma are provided in the "Annexure" to the Notice, pursuant to the provisions of (i) the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations") and (ii) Secretarial Standard on General Meetings issued by the Institute of Company Secretaries of India. Except Mrs. Maneesha Sharma, none of the other Directors of the Company/their relatives are, in any way, concerned or interested, financially or otherwise, in the resolution.

All documents related to this item and the explanatory statement will be open for inspection at the registered office of the Company on working days during office hours.

By order of the Board of Directors For Molind Engineering Limited

Bhupinder Singh Managing Director DIN: 00176255 Add: WZ 136-F F, Gali No.7 Shiv Nagar, Janakpuri, B-1, Delhi-110058

Place: Mohali (Punjab) Date: 03/09/2021 PURSUANT TO REGULATION 36 OF THE SEBI (LISTING OBLIGATIONS AND DISCLOSURE REQUIREMENTS) REGULATIONS, 2015, WITH THE STOCK EXCHANGES AND SECRETARIAL STANDARD 2 ISSUED BY ICSI, INFORMATION ABOUT THE DIRECTORS PROPOSED TO BE RE-APPOINTED IS FURNISHED BELOW:

Name of the Director	Mr. Bhupinder Singh	Mrs. Maneesha Sharma	Mr. Manmohan Walia
Date of Birth, No. of shares	17/06/1959,	10/07/1973,	12/10/1953
held	NIL	NIL	NIL
Age,	62 years,	48 Years,	68 Years,
Remuneration,	Remuneration- NIL,	Remuneration-NIL,	Remuneration-NIL,
Date of first appointment on board,	Date of appointment- 22/08/2011	Date of appointment- 13/08/2021	Date of appointment- 22/08/2011
No. of Board meeting attended during the year	10	NIL	11
Qualification,	Graduate,	Intermediate,	Under-Graduate,
Relationship with other Directors, Manager and KMP,	NIL	NIL	NIL
Terms and conditions of appointment/re- appointment	Terms and conditions as decided by board at the time of re-appointment	Terms and conditions as decided by board at the time of appointment	Terms and conditions as decided by board at the time of re-appointment
Nature of Expertise	Having vast experience in management and related field and his continues association would be of immense benefit for the Company.	Having vast experience in the field of Business Management and Administration.	Having vast experience in Corporate Field and his continues association would be immense benefit for the company.
Name of Companies in which he/she holds Directorship	<ol> <li>1) Rudrapriya Developers Private Limited</li> <li>2) Akriti Trade Agro Private Limited</li> <li>3) Royal Beverages Private Limited</li> </ol>	NIL	<ol> <li>Chadha Distilleries Limited</li> <li>G S R Hotels Limited</li> <li>Wave One Private Limited</li> </ol>
	4) New Choice Drinks Private Limited		4) Royal Beverages Private Limited
Name of	Chairman of CSR	NIL	Member of CSR

Committees of	Committee of Royal	Committee of Royal
the companies	Beverages Private	Beverages Private Limited
of	Limited	2
which he/she		
holds		
Membership/		
Chairmanship		

# FORM NO. MGT-11

# PROXY FORM

(Pursuant to section 105(6) of the Companies act, 2013 and Rule 19(3) of the Companies (Management and administration) rules, 2014)

Name of the Member(s):					
Registered Address	:				
E-mail Id	:				
Folio No. / Client ID No. :		DP ID No			
I/We, being the member(s) of Engineering Limited, hereby app		Equity	Shares	of	Molind

- 1. Name: .....
- Email Id .....
   Address: ....
- 4. Signature.....

or failing him

- 1. Name:....
- 2. Email Id .....
- 3. Address: .....
- 4. Signature.....

or failing him

- 1. Name: .....
- 2. Email Id .....
- 3. Address:
- 4. Signature.....

As my/our proxy to attend and vote (on a poll) for me /us and on my /our behalf at the 60<sup>th</sup> Annual General Meeting of the Company to be held on Thursday, 30<sup>th</sup> September, 2021 at 01.00 P.M at A-7, Phase 3, Industrial Estate, S.A.S. Nagar, Mohali-160055, Punjab and at any adjournment thereof in respect of such resolutions as are indicated below:

Resolution	Resolution	For	Against
No.			
Ordinary Busir	less		
1	The Audited Standalone Financial Statements of the Company for the financial year ended 31st March 2021 and the Reports of the Board of Directors and the Auditors thereon.		
2	To appoint a Director in place of Mr. Manmohan		

	Walia (DIN 01056751) who is liable to retire by rotation and being eligible offers himself for reappointment.
<b>Special Busin</b>	ess
3	To Appoint <b>Mr. Bhupinder Singh (</b> DIN: 00176255) as Managing Director of the Company.
4	To appoint Mrs. Maneesha Sharma (DIN07282543)
	as Director of the Company.

Signed this......day of......2021

Affix revenue Stamp

Signature of Shareholder.....

Signature of Proxy holder(s).....

# **NOTES:**

- 1. This form of Proxy in order to be effective should be duly completed and deposited at the registered office of the Company at A-7, Phase 3, Industrial Estate, S.A.S. Nagar, Mohali-160055, Punjab not less than 48 hours before the commencement of the Meeting.
- 2. This is only optional. Please put a ' $\sqrt{}$ ' in the appropriate column against the resolutions indicated in the Box. If you leave the 'For' or 'Against' column blank against any or all the resolutions, your Proxy will be entitled to vote in the manner as he/she thinks appropriate.
- 3. Appointing proxy does not prevent a member from attending in person if he so wishes.
- 4. In case of joint holders, the Signature of any one holder will be sufficient, but names of all the joint holders should be stated.

ATTENDANCE SLIP (To be presented at the entrance) 60<sup>th</sup> Annual General Meeting on Thursday, 30<sup>th</sup> September, 2021 at 01.00 P.M. at A-7, Phase 3, Industrial Estate, S.A.S. Nagar, Mohali-160055, Punjab

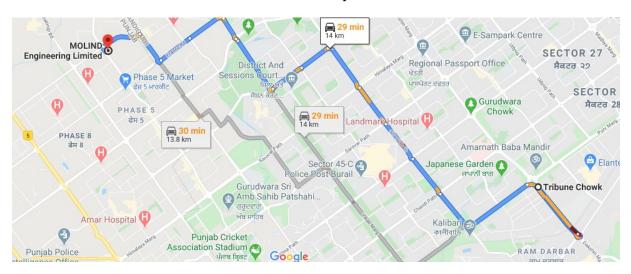
Folio No.....DP ID No.....No. of shares.....

Name of the Proxy holder:..... Signature:....

I hereby record my presence at the 60<sup>th</sup> Annual General Meeting of the Company held on Thursday, 30<sup>th</sup> September, 2021 at 01.00 P.M at A-7, Phase 3, Industrial Estate, S.A.S. Nagar, Mohali-160 055, Punjab.

- 1. Only Member/Proxy holder can attend the Meeting.
- 2. Member/Proxy holder should bring his/her copy of the annual report for reference at the Meeting.

# **Route Map**



(Route Map from Tribune Chowk, Chandigarh to Molind Engineering Limited, Mohali)